

EARTH TRAILS:

# Mississippi River

TEACHER GUIDE



Teacher

## Installation

*Earth Trails: Mississippi River* must be installed on the computer's hard drive.

### For Macintosh

The program installs in the *Mississippi River* folder on the hard drive. An alias to the program is installed on the computer's desktop.

#### Installing the Program

Double-click the Install-Mississippi River icon on the CD-ROM. Follow the installer's instructions.

#### Launching

Double-click the Earth Trails icon on the desktop.

If you do not see the icon on your desktop, find the application icon within the Mississippi River folder on the hard drive.

### For Windows

The program installs in the *Mississippi River* folder within the *Program Files* folder on the hard drive. A shortcut to the program installs on the computer's desktop.

#### Installing the Program

Double-click the Install-Mississippi River icon on the CD-ROM. Follow the installer's instructions.

#### Launching

Double-click the Earth Trails icon on the desktop.

If you do not see the icon on your desktop, use the desktop Start menu and select Programs/Earth Trails/Mississippi River. You can always access the main application by going to the Earth Trails folder within Program Files.

## Getting Started (Macintosh/Windows)

### Jumping Right In

After a short introduction, you will see the OPTIONS menu. Click the START button in the lower left corner. You can now begin to use the program.

We strongly recommend that you save all of your notes, sound files, video clips, and images.

### Entering a User Name/Password

You need to enter a user name and a password. When you first save your work, your user name will also be the name of the folder in which your files will be saved. Passwords must be eight characters or less. (*See Settings in the Producer Handbook.*) You can use the Instructor Mode to look up lost passwords.

### Save Your Files

After following the instructions in this section, all of your records will be stored to a folder every time you quit the program.

#### Saving a Session for the First Time

1. Click the OPTION button.
2. Click the SAVE SESSION button.
3. Enter your user name.
4. Click "yes" if your user name is correct.  
Change the name if it is wrong.
5. Enter your password.
6. Reenter your password.
7. Choose the location where you want to save your work. The default location is in the *Saved Sessions* folder in the installed *Mississippi River* folder. (All of your work will be saved to this location.)
8. Click the RESUME button.

You can now begin or continue to use the program.